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LF8: Leaflet dispenser panels on panels in free standing frames

ASSEMBLY INSTRUCTIONS

(NOTE: Assembly is simpler with 2 people!)

- 1. Remove the protective cover sheets from the acrylic panels.
- 2. Lay one post horizontally on a flat surface with one of the channels uppermost.
- 3. Fix one cross-bar (see overleaf) at the very end of the post.
- 4. Place two of the acrylic panels (with a poster between them) so that they are held within the channels of the upright and the cross-bar.
- 5. Place the second cross-bar so that it encloses the bottom of the sandwich panels and tighten to fix in position.
- 6. Place the second post in position, ensuring that it completely encloses the acrylic sandwich, then tighten the cross-bar locks to hold securely in position.
- 7. Slide the leaflet dispenser panel into the channels.
- 8. Fix the base to the posts (see overleaf).
- 9. Stand display up and push end caps into tops of posts.
- 10. (To change a poster, remove the top cross-bar, slide out the acrylic sandwich panels, insert new poster(s) between the acrylic panels, replace panels then replace cross-bar)





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ASSEMBLY INSTRUCTIONS

FIX CROSS-BAR TO POST

- 1. Ensure that parts of lock in end of cross-bar are 'together'
- 2. Position lock in post so that cross-bar is in desired position
- 3. Use allen key to tighten lock so that lock opens and cross-bar is held securely in place



FIX BASES TO POSTS

- 1. Undo spigot (remove bolt)
- 2. Put bolt through weighted base plate from underside
- 3. Part-screw rectangular fitting (comes split diagonally into two parts) back on to bolt
- 4. Place rectangular part of fitting inside base of post (opposite end to angled plate)
- 5. Tighten bolt using large allen key supplied (to lock post securely to base).

